

Creation of a Font: Timecard

Instructions:

For this sheet, you will log all of your hours spent on the project. You should get more than 3 hrs and 15 minutes on your project.

Timecard: Example						
Day	Class		At Home		Total Hours	Signature from Teacher/parent
	IN	OUT	IN	OUT		
Monday	10:00 AM	10:15 AM			0.25 hrs	
Tuesday			1:00 PM	1:30 PM	0.50 hrs	
Wednesday	10:00 AM	10:15 AM			0.25 hrs	
Thursday	10:00 AM	10:15 AM	1:00 PM	1:30 PM	0.75 hrs	
Friday	10:00 AM	10:15 AM			0.25 hrs	
Saturday					0 hrs	
Sunday					0 hrs	
Total					2 hrs	

At home, you get time and a half (1.5) and on weekends you get double time (2)

Timecard: Example						
Day	Class		At Home		Total Hours	Signature from Teacher/parent
	IN	OUT	IN	OUT		
Monday	10:00 AM	10:15 AM			0.25 hrs	
Tuesday	10:00 AM	10:15 AM			0.25 hrs	
Wednesday			1:00 PM	1:30 PM	0.50 hrs	
Thursday	10:00 AM	10:15 AM			0.25 hrs	
Friday	10:00 AM	10:15 AM			0.25 hrs	
Saturday			2:00 PM	2:30 PM	0.50 hrs	
Sunday					0 hrs	
Total					2 hrs	

At home, you get time and a half (1.5) and on weekends you get double time (2)

Timecard: Example						
Day	Class		At Home		Total Hours	Signature from Teacher/parent

	IN	OUT	IN	OUT		
Monday					0 hrs	
Tuesday	10:00 AM	10:15 AM			0.25 hrs	
Wednesday	10:00 AM	10:15 AM			0.25 hrs	
Thursday	10:00 AM	10:15 AM			0.25 hrs	
Friday	10:00 AM	10:15 AM			0.25 hrs	
Saturday			2:00 PM	2:30 PM	0.50 hrs	
Sunday			2:00 PM	2:30 PM	0.50 hrs	
Total					2 hrs	
At home, you get time and a half (1.5) and on weekends you get double time (2)						